

## **Florence County School District Two Acceptable Use Policy for Elementary Students**

Computer, digital device, and online use is a privilege, not a right. Florence Two reserves the right to review all computer and network files and to monitor student use of computers, digital devices and online resources.

1. I understand I am to use computer equipment, digital devices, and online resources for instructional purposes at all times.
2. I will not do anything to the computer, mouse, headphones, keyboard, cables, software, media, printers, iPods, iPads, mp3 players, e-readers, Kindles, or other digital devices that would cause them to break or to not work.
3. I will not have food or drink when using digital/electronic devices.
4. I will not give my user name and/or password to anyone else. I will not use anyone else's username and/or password to access their information, files or folders, send emails or messages, or change data in any online resources such as Accelerated Reader, FSD2 Google Apps, etc.
5. I will not draw, send, or display pictures or write words that will make someone else angry or upset. I will not use obscene or threatening language. I will not harass, attack, bully or insult others.
6. I will not give out personal information about myself or others, such as complete name, address, phone number or identifiable picture.
7. I will not copy information from the Internet, online resources or other students and turn it in as my work. If I use information from the Internet or others, I will get permission and I will give them credit for it.
8. I will not damage or change computers, computer systems, computer networks or digital devices.
9. I will not use the computer or digital device to buy or sell anything unless it is part of a school project and under the supervision of my teacher.
10. I will not download or copy files, pictures, software, or streaming media that is inappropriate or against district policies. I will always ask my teacher for permission to download or copy information.
11. I will not open, copy, change, delete, or damage files or folders on the computer, digital device, network or other storage devices that are not mine. I will not share any unauthorized files or media with others.
12. I will not try to get around the school district's Internet filtering system to access apps or Internet sites that might be inappropriate.

13. I will not explore areas of the Internet that are not school related. I will report any inappropriate websites I access by mistake or that come up on the computer or digital device to my teacher.
14. I will not access chat rooms, games, instant messaging, social networking sites, blogs, and email except for designated classroom activities and under the supervision of my teacher and with the permission of the district technology department.
15. I will not send inappropriate messages, chats, posts or emails.
16. I will not attempt to gain unauthorized access to resources, files or devices on the network, such as the use of spyware tools or hacking.
17. I will follow the above guidelines for all online resources such as iPod/iPad Apps, FSD2 Google Apps for Education, etc.
18. I will not attempt to gain unauthorized access to the district system or any other network through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user.
19. I will not use proxy servers (UltraSurf, VPN, or others) or any other means to bypass or disable the district filtering system.

**Personal Electronic/Digital Devices are not allowed. Neither FSD2 nor the school is responsible for theft or damage to personal devices.**

I agree to follow the guidelines as written in the Florence School District Two Acceptable Use Policy for Elementary Students.

**Printed Name of Parent/Legal Guardian** \_\_\_\_\_

**Signature of Parent/Legal Guardian** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed student name (full)** \_\_\_\_\_

**Signature of Student** \_\_\_\_\_ **Date** \_\_\_\_\_

**Teacher Name** \_\_\_\_\_

**Grade** \_\_\_\_\_